



IRISH TRANSLATORS' and INTERPRETERS' ASSOCIATION  
CUMANN AISTRITHEOIRÍ agus ATEANGAIRÍ NA hÉIREANN

## **ITIA MENTORING PROGRAMME**

### **MENTOR – MENTEE AGREEMENT**

#### **Mentor Agreement**

I understand that, as a mentor participating in the ITIA Mentoring Programme:

- Any advice I provide in the course of the mentoring relationship is solely for the purpose of guiding the mentee in his/her career
- This relationship is a Continuing Professional Development (CPD) resource to discuss career issues confronted by the mentee and my role is to provide relevant advice and suggestions
- The mentee will not rely upon my advice and/or statements as legal advice, nor as a substitute for his/her own independent judgement or professional opinions
- Any information I provide is done so in good faith, and
- I shall respond in a timely, professional and appropriate fashion to enquiries

I understand that the sole involvement of the Irish Translators' and Interpreters' Association (the "ITIA") will be to verify that the mentors are current Professional or Associate members of the ITIA, that the mentees are current members of the ITIA, and that the ITIA has no further role in the mentor and mentee relationship.

#### **Mentee Agreement**

I understand that, as a mentee participating in the ITIA Mentoring Programme:

- Any advice I receive in the course of the mentoring relationship is solely for the purpose of guiding me in my career
- This relationship is a Continuing Professional Development (CPD) resource for the purpose of discussing career issues confronted by me and for receiving relevant advice and suggestions from my mentor
- Mentors give their time freely and have NOT agreed to: provide job opportunities, review business venture proposals, interview mentees or participate in extended communication outside of the agreed timeframe / number of sessions, or recruit mentees for open positions at their place of employment
- I agree that I will not rely upon the mentor's advice and/or statements as legal advice nor as a substitute for my own independent judgement or professional opinions
- Any information provided by the mentor is done so in good faith

I understand that the Irish Translators' and Interpreters' Association (the "ITIA") will do its best to locate a suitable mentor from among current Professional or Associate members of the ITIA and that the ITIA has no further role in the mentor and mentee relationship.